



2008 NDOT WORKSHOP REGISTRATION FORM

Nevada Department of Transportation (NDOT) /Business Dev./Construction Classes

Please complete the entire registration form. Mail or fax the registration form to: Akers & Whitehead Enterprises, Inc., 720 So. Fourth Street, Suite 305, Box #8, Las Vegas, NV 89101, or fax to (702) 385-4500 or (702) 291-9401. If you have questions or would like more information, please call (702) 387-7845.

BUSINESS NAME:

NAME: LAST FIRST M.I.

MAILING ADDRESS: STREET APARTMENT #

CITY: STATE: ZIP CODE:

BUSINESS PHONE: FAX PHONE: E-MAIL ADDRESS:

BRIEFLY DESCRIBE TYPE OF COMPANY (PRODUCT(S) AND/OR SERVICE(S)):

ETHNICITY: Please check the box that best applies to you. (Check only one box): OTHER _____

- African American (B)
- American Indian or Alaskan Native (I)
- Asian or Pacific Islander (A)
- Caucasian (W)
- Hispanic (H)

PLEASE CHECK ONE OF THE FOLLOWING BOXES IF YOUR BUSINESS IS CERTIFIED. IF YOUR BUSINESS IS NOT CERTIFIED, AND YOU WOULD LIKE MORE INFORMATION ABOUT THE PROCESS, PLEASE CALL (1-800) 267-1971. **CHECK ONLY ONE BOX**

- Minority-Owned Business Enterprise (MBE)
- Disadvantaged Business Enterprise (DBE)
- Women-Owned Business Enterprise (WBE)
- Nevada Business Enterprise (NBE)
- Physically-Challenged Business Enterprise (PBE)
- Large Business Enterprise (LBE)

ALL WORKSHOPS ARE FREE.

**DUE TO LIMITED SEATING, PRE-REGISTRATION IS REQUIRED
IT IS MANDATORY THAT YOU ATTEND "ALL" OF THE WORKSHOPS IN EACH CLASS LEVEL.
(IF THERE ARE ANY CHANGES IN THE SCHEDULE, YOU WILL BE NOTIFIED.)
PLEASE CHECK THE CLASSES YOU WILL ATTEND**

<i>Intermediate Course Level</i>	Southern Nevada	Northern Nevada	Make-Up Dates
Best Practices for Small Business Operations	01/24/08	01/31/08	02/25/08
Understanding the Bidding/Estimating Process	02/20/08	02/28/08	03/31/08
Lien Laws And Public Safety Guidelines	03/18/08	03/22/08	04/30/08
How to Prepare for Bonding Approval by Surety Company	04/10/08	04/24/08	05/30/08
<i>Advanced Course Level</i>	Southern Nevada	Northern Nevada	Make-Up Dates
Project Matching by Primes and Subs	05/14/08	05/29/08	06/30/08
Evaluating Successful Bids/Proposals	06/18/08	06/26/08	07/28/08
Project Selection and Bid/Proposal Preparation (Actual Work)	07/16/08	07/31/08	08/25/08
Construction Project Management & Scheduling	08/13/08	08/29/08	09/15/08
Capacity-Building Techniques	09/17/08	09/30/08	10/20/08
Business Development Program Graduation	10/30/08	10/30/08	N/A



Note: A Final Certificate of Completion will be issued to participants who complete all workshops in the series.